

Minutes  
Regular Board Meeting  
Aberdeen Town Board

February 25, 2019  
Monday, 6:00 p.m.

Robert N. Page Municipal Building  
Aberdeen, North Carolina

The Aberdeen Town Board met Monday, February 25, 2019 for the Regular Board Meeting. Members present were Mayor Robert A. Farrell and Commissioners Ken Byrd, Wilma Laney, Joe Dannelley, and Elease Goodwin. Mayor Pro-tem Jim Thomas was not in attendance for the meeting. Staff members in attendance were Planning Director Justin Westbrook, Interim Public Works Director Joe Wood, Town Manager Paul Sabiston, and Town Clerk Regina Rosy. Others in attendance included Reporter for The Pilot Laura Douglass, Ernestine Chapman, Tim Marcham, and Bryan Bowles.

1. Call to Order

Mayor Farrell called the meeting to order at 6:03 p.m.

a. Pledge of Allegiance.

Mayor Farrell asked everyone to please stand for the Pledge of Allegiance.

2. Setting of the Agenda

A motion was made by Commissioner Laney, seconded by Commissioner Byrd, to approve the setting of the agenda as presented. Motion unanimously carried 4-0.

3. Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held except on request by a member of the Board of Commissioners.

a. Consider approval of Minutes of Regular Board Meeting on January 28, 2019 and Work Session on February 11, 2019.

A motion was made by Commissioner Byrd, seconded by Commissioner Goodwin, to approve the consent agenda as presented. Motion unanimously carried 4-0.

4. Informal Discussion and Public Comment

Donnie Miller stated he is concerned about the parking situation at Starbucks and the hazardous situation it creates with the traffic backup. Manager Sabiston stated recently there was an opportunity to possibly reroute the traffic another direction but unfortunately the property owner(s) were not willing to resolve the situation. Manager Sabiston stated some pretty radical realignments and turn lanes will be built in a couple of years during a major NCDOT project and it's possible there might be some opportunities during that time for improvement. Manager Sabiston encouraged Mr. Miller to let management at Starbucks know of his concern. Director Westbrook stated unless it benefits TJ Maxx, the major property owner in that area is not willing to negotiate on this issue.

5. Financial Report and Manager's Report (Town Manager Paul Sabiston)

Manager Sabiston stated the new Windstream phone system has been installed in all Town facilities and the system is an improvement over the old system. Manager Sabiston stated setup is still taking place with automated attendants for each of the locations, and users are still participating in training sessions.

Manager Sabiston stated the Sanitation staff has been tagging unacceptable recycling containers and after a week of this project, the efforts have really helped clean up the recycling materials. Sanitation staff has been visiting residents that have been tagged to explain the reason for tagging. Manager Sabiston stated Aberdeen's garbage rates are one of the lowest in the state.

Manager Sabiston stated staff met with ADW this past week regarding the Police Department facility design. Manager Sabiston stated basic concept designs of the facility were discussed and these concepts focus primarily on the building location, general building shape and parking layout. Manager Sabiston stated the next step is to schedule a meeting with the advisory committee to review these concept designs. Commissioner Dannelley asked if staff could give a drill down at the next Work Session to the Board members.

Manager Sabiston stated really good progress has been made with the storage building at Fire Station #2. Manager Sabiston stated by the end of this week, the storage building should be dried in, and the grading and the HVAC will be installed next. Manager Sabiston stated the Lake Dam project is still waiting for better weather but the permitting process is still underway so the time spent waiting on the weather is not a total setback.

Manager Sabiston stated staff is hoping to get a new bid from Riley Paving this week for the proposed parking area recently discussed near the railroad tracks/Railhouse Brewery and controlled by CSX.

Manager Sabiston stated NCDOT has proposed relocating an 18-inch water main used by Southern Pines from US Hwy 1 to N. Poplar Street (from approximately Elm Street/N. Poplar Street going north to the parking lot of Mac's Breakfast Anytime and back to US Hwy 1). While this repositioning of utilities is possible it may create problems for the Town's aging water and sewer lines located on that stretch of N. Poplar Street. Manager Sabiston stated staff has expressed concerns to NCDOT and NCDOT will conduct a survey and bring more information to the Town regarding this issue. Commissioner Byrd asked if there is any hypothetical timeline for this repositioning. Manager Sabiston stated he feels like it would probably be about 6 months before the US Hwy 1 project begins.

6. Public Hearings and New Business

- a. Consider approval of Transportation Improvement Project Agreement (EB-5741) with NCDOT for the US Hwy 1 Crosswalk. (Planning Director Justin Westbrook)

Director Westbrook stated this project is funded 80% by NCDOT and 20% by the Town of Aberdeen. Director Westbrook stated this project will provide a median refuge island and installation of pedestrian signals. Director Westbrook stated the Town's 20% would be \$20,000 and is allocated in the Planning Department budget.

Commissioner Dannelley asked if a push button will allow pedestrians to get a traffic signal to stop traffic when they would like to cross. Commissioner Dannelley stated he has seen those push buttons be very easy to use for soldiers at Fort Bragg. Director Westbrook stated the memo from NCDOT references a pedestrian signal.

Commissioner Goodwin asked when the project will start. Director Westbrook stated the plan is to have the project complete no later than October 2019 but he will ask NCDOT if that timeline can be moved up.

Manager Sabiston stated when the signed agreement is sent to NCDOT, staff can request a traffic signal that will help pedestrians cross the street.

A motion was made by Commissioner Byrd, seconded by Commissioner Goodwin, to approve moving forward with this agreement, with more information from NCDOT on what the hawks signal is and how it will be activated by a pedestrian. Motion unanimously carried 4-0.

7. Other Business

- a. Presentation on Unified Development Ordinance revisions. (Planning Director Justin Westbrook)

Director Westbrook stated the current UDO was adopted in 2011 and since that time only procedural changes have been made, with other standards and practices carried over from their respective documents pre-2006. Director Westbrook stated the Board adopted some substantial changes to the UDO in December of 2018, primarily to the development standards.

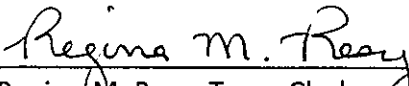
Director Westbrook stated Aberdeen has seen significant growth and change in the past 13 years, along with many new statutory regulations and interpretations from the NC Legislature. Director Westbrook stated staff has started the process of reviewing the Town's existing UDO and staff intends to break the UDO into manageable sections, and review and propose changes to the Town's current UDO in their respective sections. Director Westbrook stated staff will present 3-5 chapters of the UDO with recommended amendments to the Planning Board each month. After the entire UDO is reviewed, staff will receive input from the public and forward the Planning Board's recommendations to the Town Board for review.

Director Westbrook stated key areas to look at will include: rearrangement, ease of use, removal of duplicate/contradictory standards, subdivision standards, environmental standards, use standards, signs, etc.

Director Westbrook stated staff is requesting that Commissioners, Planning Board members, other board and commission members, the public and all stakeholders to meet with staff and be a part of the process and help guide the UDO revisions. Commissioner Byrd asked what the proposed timeline is for this project. Director Westbrook stated he would expect this project to take 9 months to a year, and hopefully be completed sooner.

8. Adjournment

A motion was made by Commissioner Byrd, seconded by Commissioner Goodwin, to adjourn the Board Meeting. Motion unanimously carried 4-0.

  
Regina M. Rosy, Town Clerk

Minutes were completed in  
Draft form on February 25, 2019

  
Robert A. Farrell, Mayor

Minutes were approved  
on March 25, 2019