

Minutes
Regular Meeting of the
Downtown Aberdeen Advisory Board

April 16, 2019
Tuesday, 9:00 a.m.

Robert N. Page Municipal Building
Aberdeen, North Carolina

The Downtown Aberdeen Advisory Board (DAAB) met on Tuesday, April 16, 2019 at 9:00 a.m. for their Regular Meeting. Members present were Chairperson Jacklyn Cornell, Vice Chair Enrique Artiga, Kasey Zumwalt, Stephen Wisniew, Courtney Holmes, and alternate member Amanda Jaki. Staff members in attendance were Senior Planner Kathy Blake, Administrative Assistant Megan Henderson, and Planning Director Justin Westbrook.

1. Call to Order

Chairperson Cornell called the meeting to order at 9:04 a.m.

2. Approval of Agenda

A motion was made by Mr. Wisniew, seconded by Ms. Zumwalt, to approve the agenda as written. Motion unanimously carried 5-0.

3. Review of Minutes

A motion was made by Mr. Artiga, seconded by Ms. Zumwalt, to approve the minutes of the meeting on March 19, 2019. Motion unanimously carried 5-0.

4. New Business

No new business at this time.

5. Old Business

a. Unified Development Ordinance - Justin Westbrook

Director Westbrook gave a presentation on the UDO rewrite and its progress thus far.

Angela McKew arrived to the meeting at 9:10 a.m.

Director Westbrook passed out draft copies of Chapter 4 as well as a draft version of the Table of Contents. A pdf copy will be provided to the DAAB as well. Director Westbrook discussed the contents of Chapter 4.

Mr. Artiga asked what the best way to present comments and questions would be. Director Westbrook stated staff would like comments within the next two weeks preferably via email, or by a hard copy with annotations.

There were various questions and minor discussion about what would be included in chapter 4, as well as zoning adjustments.

Director Westbrook passed out an official zoning map to the DAAB as well as a zoning district translation draft showing which zones would be changed and to what.

Director Westbrook stated he welcomes feedback from the DAAB on all areas of the rewrite, not solely those related to the Downtown area.

Mr. Wisniew stated he has concerns about creating a document with mostly limitations and worries that potential citizens may be turned away to other towns or areas if our rules are too stringent. Mr. Wisniew stated multi-uses are important for growth and future planning. Ms. Mckew agreed with Mr. Wisniew's concerns and suggested looking at or meeting with other towns' structures. There was discussion about what uses to allow and why, as well as what limitations should be in place.

Planner Blake asked for specific feedback about storefront religious institutions.

Director Westbrook stated comments and suggestions by May 3rd would be ideal and the item will be revisited at the DAAB meeting in May.

b. Social Media Policy Research - Jackie Cornell

Chairperson Cornell stated the policy was discussed at the last meeting and that Planner Gallimore would like more input from DAAB members with any other ideas and rules for the policy. There was discussion about suggestions from the last meeting as well as if admin access to the Facebook page should be limited or open. Chairperson Cornell stated DAAB members can send their input to herself or Planner Gallimore for discussion at the next meeting.

6. Open Discussion

Chairperson Cornell stated the Aberdeen Dog Fair was a success and went very well. Mr. Artiga stated the only complaint he heard from the Dog Fair attendees was accessibility to trash cans. There was open discussion about the location of the fair.

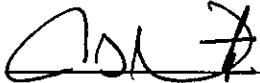
Ms. Holmes and Chairperson Cornell attended the last Main Street training in Raleigh and received valuable information about acquiring volunteers. The next Main Street Orientation training is on May 3rd from 10:30 a.m. to 2:30 p.m. Any interested in

attending should let Planner Gallimore know. The next Four Point Approach basic trainings are in August and November.

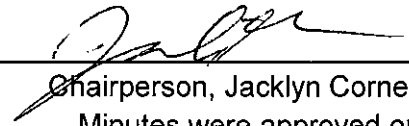
The next DAAB meeting is May 21, 2019. Planner Gallimore will let members know who is responsible for refreshments.

7. Adjournment

A motion was made by Ms. Holmes, seconded by Mr. Artiga, to adjourn the meeting. Motion unanimously carried. Meeting adjourned at 10:33 a.m.



Planning Director, Justin Westbrook
Minutes were completed in
draft form on April 30, 2019.



Chairperson, Jacklyn Cornell
Minutes were approved on
May 21, 2019.