



**TOWN OF ABERDEEN UTILITY BILLING**

**115 N. POPLAR STREET**

**P.O. BOX 785**

**ABERDEEN, N.C. 28315**

**(910)944-7799**

**utilitybilling@townofaberdeen.net**

The Town of Aberdeen is pleased to offer our utility customers the convenience of having their bi-monthly utility bills automatically drafted from their checking account.

The ACH withdrawal from your checking account will occur on or around the 15<sup>th</sup> of the billing month. We request that you review your utility bill and notify us immediately with any questions or concerns.

If there is a current bill due this will need to be paid in full before draft will be enabled.

When requesting your utility bill to be drafted we must have a voided check attached to this form to verify all information is correct. If a voided check is not available and the wrong information is provided and the draft is returned, the utility account will have a \$25.00 bank fee assessed in addition to the original amount of the draft.

**Name:**

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**Service Address:**

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**Utility Account Number:**

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**Routing Number:**

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**Bank Account Number:**

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**Bank Name:**

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**Customer Signature /Date**