

NO QUORUM
MINUTES
Regular Meeting of the
Appearance & Beautification Commission

June 18, 2019
Tuesday, 12:00 pm

Robert N. Page Municipal Building
Aberdeen, North Carolina

The Aberdeen Appearance & Beautification Committee (ABC) met on Tuesday, June 18, 2019 at 12:00 pm for a regular meeting. The meeting was held in Town Hall. Members present were Chairperson Janet Peele, Teressa Beavers, Eldiweiss Lockey, and Beautification Specialist Jim Brinkman. Members not in attendance were Elease Goodwin, Amanda Robbins, Dene Moon, and Dale Steicker. Staff members in attendance were Planning Director Justin Westbrook, Senior Planner Kathy Blake, and Administrative Assistant Maria Carpenter. Lunch was provided by Teressa Beavers.

1. Call to Order

Chairperson Peele called meeting to order at 12:11 pm.

2. Approval of Agenda

Ms. Lockey made motion to approve agenda, Dr. Beavers seconded motion. Agenda approved.

3. Review of Minutes

a. May 21st, 2019

Minutes will be reviewed at next meeting with quorum.

Chairperson Peele had changes in minutes. Chairperson Peele realized that there were not enough members in attendance to make quorum. It was decided to just continue with discussion.

4. New Business

Director Westbrook stated that committee needs to get an approved meeting schedule for next year.

a. Planning for Downtown Landscaping Beds and Planters – UPDATE

Jim got everything planted and watered. He has done liquid fertilizer and weeding, keeping potato vines pruned. Chairperson Peele said Mr. Brinkman can cut potato vines back to let purple petunias get light. Mr. Brinkman stated that outside furniture store he has pansies, do we need more lantana in there? Chairperson Peele stated he should put

in something colorful, maybe begonias or lantanas. She advised to put something low near directory sign. Mr. Brinkman inquired if he should put anything in other bed near barbershop. Chairperson Peele said yes, need something there. Chairperson Peele inquired about the handicap ramp Town Manager Sabiston promised. Director Westbrook stated public works would handle that. Chairperson Peele said she would send email and ask about that for depot. She stated they can pull out all shrubbery if necessary. Chairperson Peele also state public works needs to take out hollies at library.

b. Budget – UPDATE

Director Westbrook stated that the last page of packet is an updated budget. It has most update numbers as of end of May. This money is left to use before end of June, the end of fiscal year. Director Westbrook stated we would be cutting check for remainder owed to muralist today. We are on track for most things. Director Westbrook recommended keeping things the same for next fiscal year, ABC granted \$4000 additional, but the rest would be the same. Director Westbrook said river rock will be purchased for tree beds around town hall. Town will put down 6 inches of rock around all tree beds, which should cost around another \$300+. Director Westbrook stated the flags didn't come out of this budget, but I recommend they do. Dr. Beavers called Mr. McNeil to get quote and information on flags. He didn't get her a price, but he was supposed to contact Elase. Director Westbrook stated he and his wife put the flags out, since they wanted them out for Memorial day. He purchased flags and pipes and rebar. The flags were up until Tuesday when he took them down. Director Westbrook stated he bought them to make sure that the town has control over when we put them out, not have to rely on others. He would also like a chance to keep them up longer, is looking to some kind of solar lights to keep them lit. Chairperson Peele told Director Westbrook to write himself a check from budget to pay for flags, etc. Chairperson Peele asked about sections for plantings vs bedding. Director Westbrook stated bedding would be mulch, rocks, etc. Chairperson Peele asked if the next budget has a project? Director Westbrook stated the projects amount is still there, could take money and reallocate. Chairperson Peele asked about the banners on light posts and stated they need to be replaced, she would be ok with ABC paying for that. Dr. Beavers asked about the sign. Director Westbrook said the Town was quoted about \$2000, but they had felt it was too much. If ABC wanted to pay for that, he was ok with it. Discussion on price of sign repairs and who could do it and who should pay for it. ABC said they would be willing to pay for it.

c. Fire Hydrant Painting Contest – UPDATE

Director Westbrook gave update on Contest. DAAB taking lead, fire dept needs them painted, thought of idea of contest to have them painted as superheroes. DAAB already has people/businesses that want to do them. Ten of the hydrants have already been assigned, 2 open. DAAB already assigned them to save time. DAAB has asked the fire & police to be judges.

DAAB recommended changes:

-June 28 applications done. When applications are in, we will email them to ABC. ABC can approve designs.

-July 9 deadline for applicants approved designs and hydrant.

-Aug 2 painting done.

-Then first responders will do judging.

DAAB has made some changes to applications.

Chairperson Peele stated she is concerned about quality of paint. Director Westbrook said if she had a paint brand she felt would be best could let him know. Chairperson Peele stated she will look into paint and give him some standards they have to meet.

Dr. Beavers suggested doing a spray enamel when done. Chairperson Peele suggested adding High gloss enamel to wording on application. Dr. Beavers asked what fire dept used to paint.

3rd pg is design - DAAB wanted ABC to judge designs to be unbiased.

Director Westbrook went over map and pointed out which 2 hydrants were still not taken.

d. UDO Rewrite – Stage 4 (Chapter 5 – Development Standards)

Director Westbrook stated he did not have full Chapter 5 printed, but printed as much as he could for them to take home and read.

Director Westbrook stated that the development standards are in there, they let you know what rules you need to follow for landscaping. Also gives subsections like the applicability, and exemptions, district standards, diversity, stabilization, parking. Page 9 contained permitted use table. Every use we have is in the parking standards

5. Old Business

6. Other Business

Director Westbrook stated there will be a ceremony for mural and ABC should take majority of credit for the mural. Senior Planner Blake showed 3 paintings from the artist, and stated it's to be decided what to do with them. Chairperson Peele asked if we could use image any way we like, suggested using for newsletter banner.

a. Next Meeting Date:

The next meeting is scheduled for August 20th, 2019.

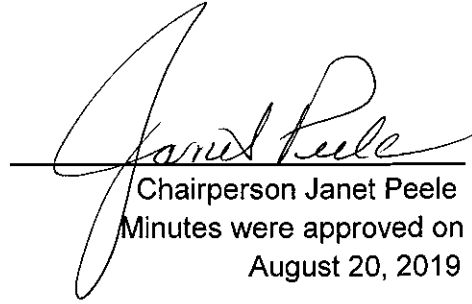
- i. Lunch will be provided by Eldiweiss Lockey.

7. Adjournment

Chairperson Peele adjourned meeting at 1:32 pm



Administrative Assistant Maria Carpenter
Minutes were completed in draft form
June 20, 2019



Chairperson Janet Peele
Minutes were approved on
August 20, 2019