

Minutes
Regular Meeting of the
Aberdeen Appearance & Beautification Commission

May 21, 2019
Tuesday at 12:00 p.m.

Town Hall Conference Room
115 N. Poplar St.

The Aberdeen Appearance & Beautification Commission (ABC) met on Tuesday, May 21st, 2019 at 12:00 p.m. for a regular meeting. The meeting was held in Town Hall. Members present were Chairperson Janet Peele, Dene Moon, Elease Goodwin, Teresa Beavers, Eldiweiss Lockey and Amanda Robbins. Member not present was Dale Streicker. Staff members in attendance were Senior Planner Kathy Blake, Beautification Specialist Jim Brinkman, Permit Technician Danielle Orloff and Fire Marshal Philip Richardson. Planning Director Justin Westbrook was not present. Lunch was provided by Elease Goodwin.

1. Call to Order

Chairperson Peele called the meeting to order at 12:08 p.m.

2. Approval of Agenda: Correction to agenda: Add Fire Chief Phillip Richardson under New Business.

A motion was made by Ms. Goodwin, seconded by Ms. Robbins. Motion unanimously carried 6-0.

Chief Richardson stated that the fire department has to touch the hydrants 2x per year. Last year Eagle Scouts painted hydrants. Artist's League idea to paint never really took off. DAAB board seemed receptive to have a merchant adopt a hydrant (pull 12) and paint them with a superhero theme, "Downtown is a super place to go" "Heroes all around downtown Aberdeen." Chief Richardson stated the time frame for the hydrant project would be in June to decide which businesses had which hydrants, in July to paint, and in August to pick winners. Chief Richardson said that they paint about every 7 years but depending on the paint it could be 5yrs. National standard is to paint the bonnet on it a certain color, but it is up to the local fire chief. (Color determines water flow, Chief Richardson is good with water flow in Aberdeen so different colors are ok). Public Works Interim Director Joe Wood and Chief Richardson are 100 % in agreement for this idea. Merchants buy the materials. Senior Planner Blake said they were looking forward to contest with stipulations: nothing commercial on it, set up designs will be worked on this month; standards will be determined by the staff and DAAB. Chief

Richardson showed the previous art project on the back of the fire department with the tiger. Chairperson Peele asked if it could be expanded to include highway merchants. Hopefully to have downtown guild trying to widen to include highway merchants- like a mini chamber of commerce. Senior Planner Blake explained what DAAB discussed. Chairperson Peele mentioned using grant money to have a say in what the competition standards are. Chairperson Peele felt that highway merchants need to be involved too. Senior Planner Blake mentioned maybe use downtown 12 hydrants go with DAAB and other merchants have separate competition and winners have a run off.

Senior Planner Blake explained the turnover in Aberdeen. Jenn Gallimore and Megan Henderson are no longer with TOA.

3. Approval of Minutes

a. April 16, 2019

A motion was made by Ms. Goodwin, seconded by Ms. Robbins, to approve the minutes from the meeting on April 16, 2019. Motion unanimously carried 6-0.

4. New Business

a. Downtown Landscaping Beds and Planters- Chairperson Peele thanked Jim Brinkman and commended him on a good job. Chairperson Peele explained what had happened causing some plants to die because of not being watered after they were offloaded. Millstone is done, Library is done, and most of the beds down mainstreet are done. Directory sign was missed and something needs to go in there. C/O the overgrown bed. Fresh dirt added after the old bed and plants are dug up. All new plants planted in squares around new trees. Pass on to Public Works Department - Garbage cans were overflowing after Spring Spree as early as Saturday evening and through Monday. Extra cans should be put out for special events. Maybe a two man crew that can walk through downtown and clean out trash throughout the day on days of special events. Trash cans were sparse by food trucks.

Planter boxes: Came to life and look great. Super10 planter has dragonwing begonias in to replace pansies. Camellias to remain in center of planters.

Chairperson Peele asked Senior Planner Blake how much more money does ABC have to buy plants? Chairperson Peele requested help because she will be out of town for a week. Greenhaven Plant Farm is source of begonias. Chairperson Peele said Jim Brinkman can make sure of what they have before he pulls out the current landscaping plants and flowers. Ms. Robbins mentioned possibly using sweet potato for bright

green. Color schemes within planter boxes were discussed by board. Cascading plants would look very pretty. Scaveola (white) are in some of the beds now and they are starting to jump now. Potato vines were overgrowing the petunias – so Jim can pinch them back. Senior Planner Blake asked for ballpark figure needed to redo the existing beds. Chairperson Peele said a basic formula for rollup was 7 planters at \$50 per planter plus soil and Jim's Labor. They can pressure wash the board in the fall. Senior Planner Blake will email Director Westbrook. Plants are at Public Works for the signs. Greenhaven hopefully has the dragonwing begonias. Layout should be 4 potato vines middle, begonias to fill up or corners. Aberdeen Supply may be able to get them if Greenhaven doesn't have them. Senior Planner Blake told Jim to let her know who contact is to set up account. Jim said he would or pays up front and gets reimbursed.

- a. Library Yard – Behind the stone in library yard, there is currently a dead holly. The other side has a very robust holly; therefore, the dead holly needs to be removed. If the goal is symmetrical landscape, the healthy holly should be removed as well and two new hollies should be put in their place. The healthy holly cannot be relocated due to its size and the necessary equipment to move it. The ABC agreed to remove both hollies, with the replacements to be determined at a summer meeting. Water meter right there so removal needs to be very carefully done.
- b. Entry signs: signs need to be attended too. 15-501 sign looks phenomenal. If we got 2 flags could Jim put them up? Like what Pinehurst does. Not enough time to get done by Memorial Day but maybe by 4th of July. Dr. Beavers to contact the Lions club to put pipes in the ground to hold the flags. Garden club is tending to sign by bowling and that they will rotate and revisit if they can take on more. Jim goes 2x a week to weed and maintain.
- c. Fence repairs – can Jim close post behind Charlotte's? Repairs not yet done but Jim is going to do it.
- d. Painting of fence by depot (Ms. Goodwin) – Elease Goodwin to contact Scout Leaders: Jim Callari, Victor Anderson, Johnny Williamson. Our expense would be the paint if scouts could do it again. Need to pressure wash fence first. Dark Green paint needs to be used again. Beds at depot- waiting for ramp (Town Manager Sabiston has promised a ramp coming out so wait until it is done and then plan) On side close to caboose, nandinas have died they have planted coleus in the past. Chairperson Peele asked can we have \$100 for that area to plant annuals and/or summer plants. Jim can pick the plants to go in there. No roundup where there are people, dogs etc.

- e. Spring Spree was a success. Something that will grow. Variety was lacking and FBC event created a conflict because they couldn't be in both places. Events and factors that may have led to lower numbers for attendance and actual reasoning to pick the date for Spring Spree: SO hot, Cameron antique fair and Mother's day prevent from moving up to deal with the heat.

6. Old Business

- a. Mural Update

Senior Planner Blake said that it was planned to be done by June. It is looking very good.

7. Other Business

- a. Budget

Senior Planner Blake doesn't have a budget report at this time.

- b. Lions Club

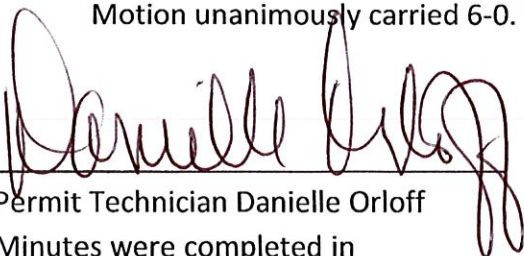
Would they be willing to maintain the flags for a fee? Money goes to a good cause of helping the blind.

- c. Next Meeting Date: June 18, 2019

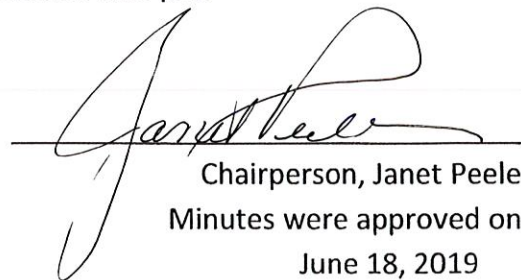
Lunch will be provided by Teressa Beavers. Updated lunch providers through the rest of the year. (Aug- Eldiweiss Lockey, Sept-OPEN, Oct-Dene Moon, Nov- Janet Peele)

8. Adjournment

A motion was made by Ms. Moon, seconded by Ms. Beavers, to adjourn the meeting. Motion unanimously carried 6-0. Meeting adjourned at 1:15 pm.



Permit Technician Danielle Orloff
Minutes were completed in
Draft Form on May 21, 2019



Chairperson, Janet Peele
Minutes were approved on
June 18, 2019