

**Minutes**  
**Regular Meeting of the**  
**Aberdeen Appearance & Beautification Commission**

February 19, 2019  
Tuesday at 12:00 p.m.

Town Hall Conference Room  
115 N. Poplar St.

The Aberdeen Appearance & Beautification Commission (ABC) met on Tuesday, February 19th, 2019 at 12:00 p.m. for their Regular Meeting. The meeting was held in Town Hall. Members Present were Chairperson Janet Peele, Dene Moon, Eleese Goodwin, Teresa Beavers, and Amanda Robbins. Members not present were Eldiweiss Lockey and Dale Streicker. Staff members in attendance were Planning Director Justin Westbrook, Senior Planner Kathy Blake, Downtown & Economic Development Planner Jen Gallimore, and Administrative Assistant Megan Henderson. Lunch was provided by Janet Peele.

1. Call to Order

Chairperson Peele called the meeting to order at 12:23 p.m.

2. Approval of Minutes for  
a. January 15, 2019

A motion was made by Ms. Moon, seconded by Ms. Goodwin, to approve the minutes for January 15, 2019. Motion unanimously carried 5-0.

3. Landscaping Beds and Planters

- a. Calendar for beautification, maintenance, and planting schedule
- b. Map of planting bed locations
  - i. Recommendations for preferred plantings & quantities

Ms. Robbins reviewed her powerpoint presentation as a draft to show the locations of several flower bed and planter locations. The Commission was very pleased with the Powerpoint layout and agreed to use it as the basis for mapping out the flower beds/planters around the Town. Ms. Robbins suggested making a corresponding list of which bed/planter location is where, how it is shaped, and which flowers and plants will go in them, as well as the quantity. She stated there can also be two separate presentations created for both Fall and Spring plantings. Ms. Goodwin suggested committing to certain beds and making them really full of flowers. Ms. Robbins stated she has taken pictures of several flower beds, planters, and Town of Aberdeen signs for the Commission to review, and will add them to the presentation prior to the next meeting. Ms. Peele suggested adding dimensions to each bed so the Commission knows how much space they have to work with. Ms. Robbins stated she will also add a list of the Town signs so the Commission can determine what should be done to each one. Ms.

Robbins suggested allowing outside groups, companies, or clubs to sponsor a sign and annotate their sponsorship with a plaque of some sort, allowing them to plant the flowers/plants for each location. Ms. Peele mentioned that there are concerns regarding safety for non-Town employees working along a public road. Ms. Peele suggested that Board members take photos of any issues they see with the planters/beds/signs and send them to Ms. Robbins for her to add to the presentation.

Ms. Robbins suggested moving certain planters to allow for better visibility. Ms. Peele stated the Board is able to do so as long as they do not block right of ways, lines of sight, sidewalks, etc.

There was some discussion about utilization of the 'Y' property near the Railroad. Director Westbrook stated that although the Town owns the land, the Railroad has an easement for the property and the Railroad is not interested in allowing any use of the land due to liability. Planner Gallimore stated the property now has steel cables to block the public from walking on the land. Planner Gallimore stated they have previously drafted a landscaping plan for that area and the Railroad opposed the plan.

Ms. Moon suggested that the trees along N. Sycamore St. need to be pruned and updated.

Ms. Peele suggested Jim Brinkman fertilize the pansies throughout the Town.

Ms. Peele suggested that the municipal building sign needs to be touched up.

Ms. Moon suggested that around the depot needs cleaning and the flowers need refreshing, as well as retouching the Union Station sign.

Ms. Moon suggested Sharpe Park be landscaped and cleaned up. Ms. Peele stated that maintenance for that park is the responsibility of Parks and Recreation. Ms. Moon stated she just wants to see new plantings placed there.

Ms. Peele stated the banners on the posts downtown are faded and dirty. Planner Gallimore stated replacement banners were ordered and placed about a year ago, but fade quickly because of the sunlight. Planner Gallimore stated the Downtown Aberdeen Advisory Board (DAAB) will be working on a new, separate logo for the Downtown area and once one is created, new banners with the logo will be placed throughout Downtown.

Ms. Goodwin stated the owner of the furniture store on the corner of Sycamore St. and Main St. has been putting 2 chairs in the flower bed every day, which attracts people to come sit in them and potentially ruin the flowers present. Ms. Goodwin stated that he

should not be able to do that. Ms. Peele asked if staff could alert the owner that he cannot do that. Director Westbrook stated staff will look into the issue.

Ms. Peele stated with the upcoming rewrite of the UDO to include reworking the tree ordinance, the Commission should present any ideas they have to potentially have them incorporated into the new ordinance. Ms. Peele suggested reading Southern Pines' tree ordinance, which was written by landscape architects and arborists, and basing suggestions off of theirs.

There was some discussion to provide clarification about the restrictions concerning the cutting down of trees on lots, as well as the overall purpose of the tree ordinance.

Spring plantings will be done in April. Shopping for these plantings should be flexible with regards to what the Board wants to plant versus what is available for purchase at the time. Planner Blake suggested the Commission have an idea of what they want to plant and in what quantity by the March meeting.

#### 4. Downtown Projects Updates

Planner Gallimore stated Spring Spree is May 18, 2019. Downtown businesses get a free spot, but a vendor application is still needed.

Sunday Exchange is the Second Sunday of every month, June through September, where national artists will perform.

The Aberdeen Dog Fair is Saturday, April 13, 2019 from 10 a.m to 2 p.m. The fair will include dog-oriented vendors such as shopping, grooming, obstacle courses, swimming, photos, contests, etc.

The DAAB met for the first time today (2-19-19) and approved the Downtown Economic Development Implementation Plan for 2019. Planner Gallimore gave members a copy of the plan and verbalized the changes made at the meeting. Planner Gallimore also clarified the differences between the DAAC and the DAAB.

Planner Gallimore stated the mural is expected to be installed by July of this year. Public works will be cleaning the space in preparation. Planner Gallimore presented the concept options for the mural and explained the historical aspects of the artist's rendering. The canvas concepts can be raffled off for profit or kept by the Town. The artist will present a final canvas draft reflecting the changes staff suggested prior to beginning the mural. The Board members were very pleased with the concepts presented.

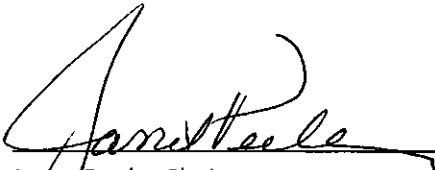
5. Other Business
- a. Next Meeting Date: March 19 – CANCELLED
  - b. Special Called meeting: March 12, 2019 – 12:00 p.m.
    - i. Lunch to be determined for March meeting.

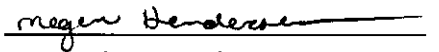
Lunch for the March meeting will be provided by the Town, unless Dale Streicker chooses to volunteer by that time.

Ms. Peele stated the Friends of the Aberdeen Library will sponsor a car show on May 25<sup>th</sup> at the Aberdeen lake property as a fundraiser for the Library. There will be food trucks as well as trophies for each category of cars.

6. Adjournment

A motion was made by Ms. Peele, seconded by Ms. Goodwin, to adjourn the meeting. Motion unanimously carried 5-0. Meeting adjourned at 1:35 p.m.

  
Janet Peele, Chairperson  
Minutes were approved on  
March 12, 2019.

  
Megan Henderson, Administrative Asst.  
Minutes were completed in draft  
form on February 20, 2019.